

### **Fiscal Director 3**

Tennessee Department of Finance and Administration

Division of Accounts, Statewide Accounting

Location: Nashville, Tennessee

Salary Range (\$6,391-\$11,505)

Career Opportunities Available in Tennessee State Government

The Department of Finance and Administration, Division of Accounts is seeking an experienced accountant with a proven track record of increasing responsibility that can make a significant, immediate contribution to the management of statewide accounting operations. The Division of Accounts maintains the official accounting records for the state's \$31 billion budget, processes state payments, submits various IRS reports, and prepares the state's comprehensive annual financial report. Applicants should have graduated from an accredited college or university with a bachelor's degree in accounting and a minimum of ten years' experience in managing accounting staff and operations.

#### **Job Overview Summary:**

The Fiscal Director 3 will provide management and direction to several of the Division's compliance and reporting functions. With general direction by the Chief of Accounts and Deputy Chief of Accounts, the Fiscal Director 3 is expected to practice strong self-management discipline, and be able to adapt quickly to differing situations and changing priorities. Areas of focus include, but are not limited to:

- Acting as key policy advisor for statewide accounting and reporting programs relative to public funds
- Management of statewide commerce infrastructure contracts
- Preparation of cash projections
- Issuance and presentation of internal control guidance

#### Qualified applicants will have experience in:

1. Supervising employees
2. Compliance with State and Federal laws and regulations
3. Applying Generally Accepted Accounting Principles (GAAP)
4. Working with an Enterprise Resource Planning System or other large financial system
5. High level of Microsoft Excel proficiency
6. Policy development, implementation, and enforcement

Please submit resumes to [Mike.Corricelli@tn.gov](mailto:Mike.Corricelli@tn.gov) and [Michelle.Earhart@tn.gov](mailto:Michelle.Earhart@tn.gov).

The State of Tennessee is an Equal Employment Opportunity Employer.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and

harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.